

PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT)

Development Category	2018/19 charge	2019/20 charge
<p>DO I NEED PLANNING PERMISSION REQUESTS EXEMPTION 1 – DOMESTIC DWELLINGS/ HOUSEHOLDER ENQUIRIES</p> <p>To obtain a view from the Authority as to whether planning permission is required for an extension to a dwelling or the erection of a building or structure within the garden area (this could include but not be exclusive of a detached garage, erection of fencing, erection of decking, etc.)</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>
<p>EXEMPTION 2 – COMMERCIAL ENQUIRIES</p> <p>To obtain a view from the Authority as to whether planning permission is required for a development proposal (which could include an extension, alteration to an elevation, change in levels) or a change of use</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>
<p>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL</p> <p>New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more.</p> <p>Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,440</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Growth and Development</p>	<p>Fixed charge of £1,440</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Growth and Development</p>
<p>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT</p> <p>Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p>£1,800</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring</p>	<p>£1,800</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring</p>

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	more regular meetings a bespoke fee will be agreed.	more regular meetings a bespoke fee will be agreed.
CATEGORY B – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 10 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares	£960 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter	£960 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter
CATEGORY C – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 9 dwellings or where the site area is below 0.5 hectares.	£540 This will cover a site visit, 1 hour meeting with the case officer and one letter.	£540 This will cover a site visit, 1 hour meeting with the case officer and one letter.
CATEGORY D – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT Examples include: 1 new dwelling. New floor space or change of use of less than 300 sqm Advert Consent.	£192 This will cover a site visit, 1 hour meeting with the case officer and one letter.	£192 This will cover a site visit, 1 hour meeting with the case officer and one letter.
CATEGORY E – WIND TURBINES	£1,200 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.	£1,200 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.
CATEGORY F – HOUSE HOLDER APPLICATIONS works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk	£60 Unless an exemption has advised that planning permissions	£60 Unless an exemption has advised that planning permissions

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(e.g. if on a risk register and/or in a Conservation Area at risk)	required. In which case advice on likely acceptability can be obtained for £24	required. In which case advice on likely acceptability can be obtained for £24
CATEGORY G – REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.	£97	£97
CATEGORY H – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES	A bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.	A bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

Where follow-up advice is required an hourly rate will be charged, which shall firstly be agreed by and paid to the Local Planning Authority.

TERMS AND CONDITIONS

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made online at www.newark-sherwooddc.gov.uk/pay/ or over the phone by telephoning 01636 650000.

SERVICE STANDARDS AND SUBMISSION REQUIREMENTS

Exemptions (Do I need Planning Permission Requests)

Prospective applicants seeking advice as to whether planning permission is required for either a house extension or household development in a garden are required to complete an Exemption Form 1. Those seeking guidance for commercial proposals in terms of establishing

whether planning permission is required should complete an Exemption Form 2. Both forms are available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

All Exemption requests will be responded to wherever possible within 21 days. You will receive acknowledgement of your request for the advice within 1 week of a valid request, unless you are informed otherwise. The Council will advise you if your request is invalid, explaining the reasons why and allowing you time to submit any missing information. Please note that in circumstances where any missing information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.

Pre Application Advice

Prospective applicants seeking exemption or pre-application advice are required to complete either an 'Exemption' or a 'Request for Pre-application Advice' form which is available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at our reception at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

Within 1 week of receiving a request for pre-application advice, the service will contact you to confirm:

- That your request for advice has been received;
- That the fee, if submitted with the form, is correct or if a fee has not been submitted with the form, what the fee is;
- Any additional information that is required before pre-application advice is offered; and the name of the planning case officer who will be providing the advice.
- Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.
- The target date for responding to a valid request will be 5 weeks, although this cannot always be guaranteed for more complex schemes.

The case officer will:

Research the history of the site;

- Undertake an unaccompanied site visit (sometimes we may ask you or a representative to attend to gain access and to fact find);
- Consult with key statutory and non-statutory consultees where applicable;

- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

QUALIFICATION

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

CONTACT US

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using planning@nsdc.info or telephone 01636 650000.

CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Car Park charges are all inclusive of VAT)

NEWARK CAR PARKS	Duration	2018/19 Charge	2019/20 Charge
INNER TOWN	30 min	£0.50	£0.50
London Road	1 hour	£1.00	£1.00
Balderton Gate	2 hours	£1.50	£1.50
Town Wharf	2-3 hours	£2.50	£2.50
Appletongate	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
OUTER TOWN	1 hour	£1.00	£1.00
Riverside (former Tolney Lane)	2 hours	£1.50	£1.50
Riverside Arena	2-4 hours	£2.00	£2.00
Livestock Market	4-5 hours	£2.50	£2.50
Castle House	5 hours and above	£3.00	3.00
	After 6pm (Evening Charge)	£1.00	£1.00
Dedicated Motorcycle Bay Newark: London Road Balderton Gate, Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	<p>Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice</p> <p>Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.</p>		
LORRY PARKING			
Lorry Parking – Fixed Charge		£14.50	£14.50
Lorry Parking (with meal voucher)		£17.50	£17.50
SEASON TICKETS			
INNER TOWN (Newark)	Per month	£84	£84

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(limited issue)			
	Per quarter	£193	£193
	Per year (7 days per week)	£700	£700
OUTER TOWN (Newark) (limited issue)	Per month	£47	£47
	Per quarter	£123	£123
	Per year (Monday – Friday only)	£350	£350
	Per year (7 days per week)	£450 *	£450 *
CONTRACT CAR PARK RATES			
Barnby Gate	Per quarter	£208	£208
	Per annum	£800	£800
CONTRACT CAR PARK RATES			
The Palace	Per quarter	£208	
	Per annum	£800	£600 (This car park is currently underutilised so it is proposed to reduce the price to attract additional users.)
CONTRACT CAR PARK RATES			
Pelham Street	Per annum	£500	£500
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are not subject to VAT)

DAY	ITEM	2018/19 CHARGE	2019/20 CHARGE
WEDNESDAY	MARKET STALL	£16	£17
	PITCH – PER LINEAR METRE	£5	£6

HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE*(The charges below are subject to VAT)*

	2018/19 Charge	2019/20 Charge
<u>Theatre Hire:</u>		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre : 602 Seats</u>		
Per day with one performance – week days Commercial Hire	£1,836 (£1,530 + VAT)	£1,836 (£1,530 + VAT)
Per day with one performance - weekends Commercial Hire	£2,448 (£2,040 + VAT)	£2,448 (£2,040 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,366 (£2,805 + VAT)	£3,366 (£2,805 + VAT)
Per day with two performances - weekends Commercial Hire	£3,978 (£3,315 + VAT)	£3,978 (£3,315 + VAT)
Week Hire: Monday-Saturday	£11,322 (£9,435 + VAT)	£11,322 (£9,435 + VAT)
<u>Non-Profit Making/ Charity/ Local</u> <u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u> <u>Current Stalls - only hirers to be phased into new pricing structure over two years</u> There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.		
Per day with one performance – week days Non Profit Making/Charity/Voluntary	£1,200 (£1,000 + VAT)	£1,260 (£1,050 + VAT)
Per day with one performance – weekends Non Profit Making/Charity/Voluntary	£1,800 (£1,500 + VAT)	£1,860 (£1,550 + VAT)
Per day with two performances – week days Non Profit Making/Charity/Voluntary	£1,800 (£1,500 + VAT)	£1,920 (£1,600 + VAT)

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Per day with two performances – weekends Non Profit Making/Charity/Voluntary	£2,400 (£2,000 + VAT)	£2,520 (£2,100 + VAT)
Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,400 (£2,000 + VAT)	£2,520 (£2,100 + VAT)
<u>Theatre Hire : Supplementary Charges Per Hour</u> <u>(not including staffing)</u>		
Technical/Dress: Commercial Hires	£93.60 (£78.00 + VAT)	£94.20 (£78.50 + VAT)
Non Profit Making/Charity/Voluntary	£79.20 (£66.00 + VAT)	£79.80 (£66.50 + VAT)
General Rehearsals: (No lights) Commercial Hires	£79.20 (£66.00 + VAT)	£79.80 (£66.50 + VAT)
Non Profit Making/Charity/Voluntary	£66.60 (£55.50 + VAT)	£67.20 (£56.00 + VAT)
Get In/Fit Up/ Get Out Commercial Hires	£26.40 (£22.00 + VAT)	£27.00 (£22.50 + VAT)
Non Profit Making/Charity/Voluntary	£22.80 (£19.00 + VAT)	£23.40 (£19.50 + VAT)
<u>Staffing Recharges : per hour</u>		
Technical Manager – week days*	£41.40 (£34.50 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager - weekends**	£47.40 (£39.50 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer – week days*	£31.80 (£26.50 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer - weekends**	£36.60 (£30.50 + VAT)	£37.20 (£31.00 + VAT)
Technical Assistant – week days*	£22.20 (£18.50 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant - weekends**	£27.00 (£22.50 + VAT)	£27.60 (£23.00 + VAT)

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- * Plus 20% on all rates for hours worked between 2330 and 0600 hours
- ** Plus 20% on all rates for hours worked between 2330 and 0600 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 2330 and 0600 hours

<u>Room Hire : Per Hour</u>		
The Workshop (<i>Charge is exempt from VAT</i>) Non-Profit Making/Charity/Community	£15.50	See Room Hire in below 'Miscellaneous Charges'
<u>Room Hire: Commercial : Per Hour</u> Byron Lounge: Meetings per day Byron Lounge: Meetings half day	£30 (£25 + VAT)	See Room Hire in below 'Miscellaneous Charges'
Flexibility to discount package deals on repeat bookings and block bookings or where a room hire is part of a theatre hire deal. Flexibility to offer rooms at a discounted rate to local and community users at times when the rooms would otherwise be unused, but being mindful that costs must be covered.		
<u>Ticket Handling Fee</u>		
Per Ticket – applicable to all professional productions	£1.80 (£1.50 + VAT)	£1.80 (£1.50 + VAT)
Per Ticket – applicable to all amateur productions, dependent on overall ticket price	60p - £1.80 (50p - £1.50 + VAT)	60p - £1.80 (50p - £1.50 + VAT)
<u>Palace Membership Scheme</u> <i>(Charges not subject to VAT)</i>		
Single membership	£11	£11
Couple's membership	£18	£18
Junior membership	£8	£8
Family membership	£30	£30

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National Civil War Centre – Newark Museum <i>(Charges are inclusive of VAT, unless otherwise stated)</i>			
Proposed Ticket Types	Notes	2018/19 Charge	2019/20 Charge
Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8	£8
Concession		£7	£7
Children 5-16		£4	£4
Children under 5		Free	Free
Annual Pass – Adult		£15.75	£15.95
Annual Pass - Concession		£13.75	£13.95
Annual Pass – Children		£7.75	£7.95
Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked <u>at least</u> four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5, £3 child (£3, £1 child if purchased with NCWC entry)	£5, £3 child (£3, £1 child if purchased with NCWC entry)
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head

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Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	£6/head
Coach Parking @ Lorry Park	FOC	FOC	FOC

Miscellaneous Charges

(Charges subject to VAT, unless otherwise stated)

	Notes	2018/19 Charge	2019/20 Charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers.	£180 plus travel expenses (£150 + VAT)	£192 plus travel expenses (£160 + VAT)
Room Hire	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, eg for large scale conferences that also include the theatre auditorium.</p>		
Community Space <i>(Charges are not subject to VAT)</i>	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	Educational/Training/Meeting: From £20/hr <i>Unless it strictly conforms to and progresses our Learning and Participation plans, then it will be discussed.</i> Event rate: £35 – 50/hr	Educational/Training/Meeting: From £20/hr Event Rate: £37 - £52/hr
Byron Room	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number	Educational/Training/Meeting: From £24/hr (£20 + VAT) <i>unless it strictly conforms to and progresses our</i>	Educational/Training/Meeting: From £24/hr (£20 + VAT)

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	of client meetings, is extensive/labour intensive or involves additional staffing.	<i>Learning and Participation plans, then it will be discussed.</i>	
		Event Rate: £42 - £60/hr (£35 - £50 + VAT)	Event Rate: £44.40 - £62.40/ph (£37 - £52 + VAT)
Workshop <i>(Charges are not subject to VAT)</i>	Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.	£15.50 - £25	£15.50 - £25
Tudor Hall Hourly rate Day rate for meetings Event rate	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	£102 , max 4 hr hire (£85 + VAT) £474 (£395 + VAT) £954 - £1,440 (£795 – £1200 + VAT)	£102 , max 3 hr hire (£85 + VAT) £474 (£395 + VAT) £954 - £1,560 (£795 - £1,300 + VAT)
Hire a costumed performer	.	£100 /evening	£105 /evening

Hire Location	Additional Information	2018/19 Charge	2017/18 APPENDIX C Charge
In Hours – Guided tours	Occupancy : Max. 25 people	£6 /head, minimum 15, max 25	£6 /head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£5.50 £6.50 £9.00	£5.50 £6.50 £9.00
Microfiche Copies		£5.00 plus £2.00 admin(very rarely requested)	£5.00 plus £2.00 admin(very rarely requested)
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£5.00 – reflects time processing charges	£5.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges

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Publication			
Commercial Organisations (Newspapers, Journals, magazines, TV, etc.)	There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.	£100.00 - per image	£100.00 - per image
Local Authority/Vol./Charitable Organisations		£20.00 - per image	£20.00 - per image
Corporate Products (annual reports, TV)		£100.00 - per image	£100.00 - per image
Commercial products (cards, calendars, jigsaws etc.)		£150.00 - per image	£150.00 - per image
	Cost per image is based on <u>one</u> use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.		
Long Term Archaeological Storage at Museum Resource Centre	Cost is based on English Heritage Calculations. One off fees.	£160 per box	£160 per box

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Other Income (Charges are inclusive of VAT)	Additional Information	2018/19	2019/20
Loans Box Fines	Late return of boxes	£16	£16
Out of District Schools Travel Expenses	Flat fee	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£15 per box for two weeks	£20 per box for two weeks
Education programme at NCWC KS1 – KS3 students one facilitated activity, one self-led activity One facilitated activity, two self-led activities. Two facilitated activities, one self-led activity KS 5, FE and HE	To be paid on day of visit by cash/cheque/card or by invoice Option to build bespoke package on request, price according to resource allocation and timescales. KS 5, HE and FE students to reflect bespoke nature of events and level of expertise required.	£4 per head – Half day (2 – 2.5 hr) visit £6.50 per head – Full day visit £6.50 per head – Full day visit £6.00 per head for half day visit £7.00 per head for full day visit	£4.50 per head – Half day (2 – 2.5 hr) visit £7 per head – Full day visit £6.00 per head for half day visit £8 per head full day visit

LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of Search	Relevant Act or Order	2018/19 Charge	2019/20 Charge
LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£26	£26
Con29 Residential	Local Land Charges Act 1975	£90	£90
		The above figure includes Charge from Via East Midlands of £26 plus VAT	<p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> • Via East Midlands: £16.45 plus VAT; and • Notts County Council Rights of Way: £10.00 plus VAT <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>
Con29 Commercial	Local Land Charges Act 1975	£122	£122
		The above figure includes Charge from Via East Midlands of £26 plus VAT	<p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> • Via East Midlands: £16.45 plus VAT; and • Notts County Council Rights of Way: £10.00 plus VAT <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed</p>

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			fee may change upon receipt of confirmation and will be amended accordingly.
Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	£43	£43 The above figure includes Charge from Nottinghamshire County Council of £30 plus VAT Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NSDC	Local Land Charges Act 1975	£13	£13
Written Enquiries	Local Land Charges Act 1975	£22	£22
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£6.50	£6.50
Additional Parcels CON29	Local Land Charges Act 1975	£12	£12
Personal Search	Local Land Charges Act 1975	NIL	NIL
Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	£85.50	£85.50
Expedited Search – Quick return search (3 day turnaround) Can add VAT for Con 29 element	Local Land Charges Act 1975	£21.50	£21.50

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CON29 Individual requests	Residential 2018/19 Charge	Commercial 2018/19 Charge	Residential 2019/20 Charge	Commercial 2019/20 Charge
1.1 a-i	£18.00	£30.00	£18.00	£30.00
1.1 j-l	£12.50	£20.00	£12.50	£20.00
1.2	£8.50	£8.50	£8.50	£8.50
3.1	£2.00	£2.70	£2.00	£2.70
3.3	£3.60	£5.60	£3.60	£5.60
3.7	£3.60	£5.60	£3.60	£5.60
3.8	£2.00	£2.70	£2.00	£2.70
3.9	£2.00	£2.70	£2.00	£2.70
3.10	£10.50	£10.50	£10.50	£10.50
3.11	£2.00	£2.70	£2.00	£2.70
3.12	£5.50	£8.00	£5.50	£8.00
3.13	£3.60	£5.60	£3.60	£5.60
3.14	£3.60	£5.60	£3.60	£5.60
3.15	£6.50	£6.50	£6.50	£6.50

PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Facility	Purpose		2018/19 Charge	2019/20 Charge
Parks & Playing Fields	Football Season (13 matches or more)	Seniors	£500	£500
		Juniors	£280	£280
		Mini Soccer	£150	£150
	Football Pitch (per match)	Seniors	£49	£49
		Juniors	£30	£30
		Mini Soccer	£18	£20
	Hire of Park – commercial use		£500 per day or 5% of ticket sales	£550 per day
	Hire of Park – charities		£100 but waived at the discretion of CMT	£100 but waived at the discretion of CMT
	Circuses		£360 per day	£370 per day
	Fun Fairs	Large Fair	£350 per day	£360 per day
		Small Fair	£265 per day	£275 per day
	Sponsorship	Bedding Displays	£750pa	£775pa
Outdoor Fitness Camps		£6.50 per session	£6.70 per session	
Newark Castle & Gardens	Guided Tours	Adult	£5.50	£6.00
		Child	£2.75	£3.00
		Family	£13.50	£16.00
		Ghost Tour commercial hire	£420 per event	£435 per event
	Hire of Gardens – charity		£100 but waived at the discretion of CMT	£100 but waived at the discretion of CMT
	Hire of Gardens – commercial		£500 per day or 5% of ticket sales	£550 per day
	Hire of Gardens for weddings	Bandstand	£370	£400
		Undercroft	£370	£400
	Education programme	Half day visit	£3.00 per head	£3.25 per head
		Full day visit	£4.25 per head	£4.50 per head
Use of Castle for commercial photography/filming		£30 per hour	£30 per hour	
Use of Castle Gardens for wedding photographs – professional photographers only		£20 flat fee	£20 flat fee	
Lincoln Road Pavilion	Hire of Pavilion		£9.50 per hour	£9.80 per hour

STREET NAMING & NUMBERING CHARGES

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received **after** the approved scheme has been issued;
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street

Proposed Fee Schedule:

(Charges are not subject to VAT)

Service	2018/19 Charge	2019/20 Charge
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£26.50	£26.50
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£79.00 admin fee plus £26.50 per plot* requiring renumbering/naming	£79.00 admin fee plus £26.50 per plot* requiring renumbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£79.00 admin fee plus £26.50 per property for up to 10 properties £10.50 for every additional property thereafter	£79.00 admin fee plus £26.50 per property for up to 10 properties £10.50 for every additional property thereafter
Rename or numbering of street where requested by Parish Council and/or residents including notification	£79.00 admin fee plus £26.50 per property for up to 10 properties affected by change £10.50 for every additional property thereafter affected by change	£79.00 admin fee plus £26.50 per property for up to 10 properties affected by change £10.50 for every additional property thereafter affected by change

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

- 1. All requests must be completed on the appropriate form which is available on our website or from Customer Services.*
- 2. All fees must be paid prior to notification being sent.*
- 3. Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.*
- 4. Postal codes remain the responsibility of Royal Mail.*
- 5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.*
- 6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Councils street naming and numbering policy.*
- 7. Any queries or complaints should be directed through the corporate compliments, comments and complaints procedure.*